

# Cyngor Cymuned COEDPOETH Community Council

Minutes of the Full Council Meeting held in The Old Carnegie Library at 19.30  
on Tuesday 20 April 2010

**Present:** Michael Dixon (Chair) Karl Woodward (Vice) George Price, Phil Wilson, Derek Unwin, Stephen Lee, Mike Whitby, Mandy Bostwick, Carole Williams, George Williams, Carol Edwards

**Minute Taker:** Patricia Jones

		Action
1	<b>Apologies for absence</b> Madge Nelson	
2	<b>Police Report</b> There was no Police Report. The Chairman will write to the Police, to ask them for the crime statistics.	MD
3	<b>Minutes of previous meeting – Tuesday 6 April 2010</b> Cllr Derek Unwin requested that corrections be made to two points from the minutes of the previous meeting of the 6 April 2010. They were under paragraph 2 and 7. The Chairman manually amended the minutes; which will be retyped before publication on the council's web site.  Cllr George Price wanted it recorded that he had declared an interest in the Bowling Club agenda item at the previous meeting.  <b>Proposed:</b> Cllr Carol Edwards <b>Seconded:</b> Cllr Derek Unwin <b>All in favour</b>	
4	<b>Action Points</b> The Chairman will write to Wrexham head of energy purchasing. The Chairman is working his way through the CRB Forms to formalise all checks on Coedpoeth Council Employees. The Chairman is still working on the cost of moving the clerk's office downstairs to the Domino room. The Chairman to write to Cllr Derek Unwin concerning the Bowling Club.	MD
5	<b>Chairman's Report</b> The Chairman went through his report in detail and briefed Councillors who raised questions as and when appropriate; these were fielded by the Chairman.  The Chairman would like to apply for three prepaid Debit Cards one for Ray Williams' the Caretaker, Allan Lloyd the Cemetery Superintendent and one for the new clerk.  <b>Proposed:</b> Cllr Carol Williams	

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	<p><b>Seconded:</b> Cllr Carol Edwards <b>All in favour</b></p>	
6	<p><b>Finance report, including bills to be paid</b> The Chairman disseminated his Financial Report to Councillors. Discussions then ensued relating to the detail of the accounts presented; with the Chairman answering questions and engaging in discussions with Councillors.</p>	
7	<p><b>Request for support: Cylch Meithrin</b> Cllr Steven Lee gave a briefing into the background of Cylch Meithrin. A pre nursery group which is in need of funding to build a play area for the children.</p> <p>Cllr Steven Lee to seek additional information as to how the Cylch Meithrin is funded.</p>	SL
8	<p><b>Disposal of inkjet printer</b> The inkjet printer was a small printer bought a few of years ago, but worked out very expensive to run. The inkjet printer has now been disconnected by Alan Owens. The Chairman will make enquiries as to how best to dispose of the printer and will try to find a community organisation which may be interested.</p>	MD
9	<p><b>Disposal of fax machine</b> The fax machine has been disconnected by Alan Owens as it has not received faxes in over 6 months. The Chairman will make enquiries as to how best to dispose of the fax and will try to find a community organisation which may be interested.</p>	MD
10	<p><b>Purchase of answering machine</b> The Chairman suggested buying a small digital answering machine suggested price £40 - £50.</p> <p>Cllr Mike Whitby agreed that, with having a part-time clerk, it would be a good idea.</p> <p><b>Proposed:</b> Cllr Mike Whitby <b>Seconded:</b> Cllr Mandy Bostwick <b>All in favour</b></p>	MD
11	<p><b>Recruitment of Clerk</b> Cllr Karl Woodward gave a briefing on the recruitment of the new clerk. The advert would be based on the previous job advert, and will be based on skills: Grant researching, financial controls, responsible for reporting to the Audit committee, managing staff. The closing date will be 22 May 2010.</p>	

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<p>12</p>	<p><b>Correspondence</b> The Chairman outlined the correspondence which had been received in the Council Office.</p> <p>The Council had received a lot of updating information from Unity Trust in confirmation of setting up the new Direct Debits.</p> <p>Radio Maelor which is set within the Maelor Hospital, Wrexham, who play music to patients, to cheer them up during their stay. They would like a donation. A donation of £50.00 was suggested.</p> <p><b>Proposed:</b> Cllr Steven Lee <b>Seconded:</b> Cllr Mandy Bostwick <b>All in favour</b></p>	<p>MD</p>
<p>13</p>	<p><b>Planning Application</b> P2010/0282 No objections</p> <p>The Chairman suggested it would be more beneficial to Coedpoeth Council if we received the planning applications electronically, in line with WCBC's wishes. We would like an e-mail from Wrexham County Borough Council advising planning application in our area, if this were possible.</p> <p>Those councillors who do not have web access would be able to use the local library. That the Council should move to electronic access to planning applications.</p> <p><b>Proposed:</b> Cllr Mike Whitby <b>Seconded:</b> Cllr Carol Edwards <b>All in favour</b></p>	<p>MD</p>
<p>14</p>	<p><b>Letter to the external Auditor</b> The Chairman has wrote a letter of response to the external auditor after concerns raised about the two years accounts up to 31 March 2009 under the chairmanship of the Chairman's predecessor. The Chairman enclosed copies of VAT returns as requested and answered all questions which were raised.</p> <p>Cllr Mandy Bostwick thanked the Chairman for all his hard work which he has been doing; this was echoed by Cllr Mike Whitby.</p> <p>All Saint's Church in Southsea had asked for a donation towards grass cutting in the cemetery. The Chairman will write to June Lloyd the secretary saying we are not able at this time to offer a donation.</p>	<p>MD</p>

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	<p><b>Date and Time of the Next Meeting</b> Annual General Meeting: Tuesday 4 May 2010 at 19.30 in The Old Carnegie Library.</p> <p>The meeting closed at 21.05.</p>	
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