

Cyngor Cymuned COEDPOETH Community Council

Minutes of the Full Council Meeting held in The Old Carnegie Library at 19.30
on Tuesday 16 March 2010

Present: Michael Dixon (Chair) Karl Woodward (Vice Chair) George Price, Mike Whitby, Carol Williams, George Williams, Carol Edwards, Derek Unwin, Phil Wilson, Steven Lee.

Minute Taker: Patricia Jones

In attendance: Juliet Mackenzie

| | | Action |
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| 1 | Apologies for absence Beatrice Williams, Mark Davies, Mandy Bostwick. | |
| 2 | Police Report There was no Police Report | |
| 3 | Minutes of previous meeting - 2 March 2010 Cllr Mike Whitby requested that amendments be made to ensure the accuracy of the minutes of the meeting dated 2 nd March, 2010. | MD |
| | Cllr George Price raised the issue that it is not always possible to understand from the minutes which proposal has been proposed and seconded. | MD |
| | The Chairman will adopt the formal wording contained in the Standing Orders for future minutes | MD |
| | Cllr George Price commented that the issue of moving the clerk's office downstairs has not formally discussed in council. | |
| 4 | Chairman's Report The Chairman's Report was noted and Councillors raised issues for discussion, which were fielded by the Chairman. | |
| | The Chairman raised the issue that the Council's accounts for 2008 and 2009 need to be signed off. Then the Council can go further back and start looking at records for earlier periods. | MD |
| 5 | Action Points The Chairman briefed councillors that the majority of Action Points from previous meetings had been completed and advised that the minute taker / temporary clerical support officer would make a list of Action Points to be completed, from all previous meetings since the former clerk left the employment of the Council during November 2009. | MD |

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| 6 | <p>Cllr Phil Wilson raised the issue that it was agreed at the last meeting to obtain five estimates for the Parish Hall roof.</p> <p>The Chairman replied we need to obtain the services of a qualified surveyor to produce a report in relation to the potential repairs which may be required at the Parish Hall.</p> <p>Proposed: Cllr Mike Whitby Seconded: Cllr Phil Wilson All in favour</p> <p>The Chairman suggested walking around with the surveyor while he was making his report.</p> <p>Cllr Phil Wilson raised the issue of the Cemetery Lodge electric supply if it had been repaired yet.</p> <p>The Chairman replied we are still waiting on the quotes coming in.</p> <p>Cllr Mike Whitby proposed that the Council should have all three Council buildings, the Parish Hall, Cemetery Lodge, and the Old Carnegie Library should all be surveyed at the same time using the services the same surveyor.</p> <p>Proposed: Derek Unwin Seconded: Carol Edwards All in favour</p> <p>Key Fund Application and WCBC Youth Service (Juliet Mackenzie)</p> <p>Juliet Mackenzie delivered an oral briefing in relation to the Key Fund Grant required for the refurbishment of Coedpoeth Youth Club.</p> <p>Juliet outlined the proposals and plans for the Youth Club to be re-launched after Easter. This involved an investment of £60,000; bringing together all community based projects.</p> <p>Develop with young people a working set of ground-rules or a code of behaviour and establish a user contract so all user groups understand the new ground-rules and set up of the building.</p> <p>AVOW have accepted the Key fund application but WAG changed the rules half way through the process. Therefore youth service are requesting a £2,400. cash investment to ensure that the project is launched successfully. £600.00 will be an investment of volunteer time from the young people delivering a presentation to the Council.</p> <p>The Youth Club will be finished in four weeks time but the furniture cannot be ordered until Coedpoeth Community Council agree to fund</p> | MD |
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the investment. Coedpoeth will have a nice new youth club building which is unfurnished and is without the facilities that are required for the youth of Coedpoeth to utilise; if the requested investment is not forthcoming from the Council.

Juliet Mackenzie suggested the youths should be involved in the making of the new rules for the Youth Club.

Cllr Phil Wilson suggested the cash investment should go to further discussion in the Council and that there are other things in the community which need funding; and asked the question of how is the Youth Club is funded.

Juliet Mackenzie replied it is part of an education budget and that there is going to be a new program for the older youths and that would create more room for the younger youths.

Cllr George Price raised the issue of the bowling team, lighting for the skate park and the football club also seeking money, so can we afford to subsidise the Youth Service?

Cllr Mike Whitby Raised the issue of why should we support the Youth Club and not the Football Team.

Juliet Mackenzie replied the Youth Service offers a multitude of opportunities for the young people from offering advice on jobs, working abroad, relationships, family problems etc

Cllr George Williams suggested giving the £2,400 only if rules are put in place for the Youth Club. They have never asked for money in the past.

The Chairman raised the issue of the Youth Club not being able to open after Easter if the Community Council do not allocate the £2,400 funding support.

Cllr. Mike Whitby stated that if the Council provides financial support for this youth club project; then the Council should have an input in how the youth club is regulated, to ensure that acceptable codes of behaviour and conduct are adopted, practiced and enforced by the youth service.

7 **Finance report, including bills to be paid and replacement letterheads**

The Chairman disseminated his Financial Report to Councillors. Discussions then ensued relating to the detail of the accounts presented; with the Chairman answering questions and engaging in discussions with Councillors.

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| 8 | <p>The Chairman raised the issue of the £25 donation to Shooting Star Appeal in memory of the late Mrs Wilson (senior).</p> <p>Proposed: Cllr Carol Williams Seconded: Cllr Carol Edwards All in favour</p> <p>The Chairman raised the issue of the new replacement Council letterhead.</p> <p>Cllr George Price raised the issue of what was wrong with the old letterhead designed by the local school</p> <p>Cllr Karl Woodward proposed the adoption a new logo.</p> <p>Proposed: Karl Woodward Seconded: Mike Whitby Approved</p> <p>Request for grants from Coedpoeth United FC</p> <p>Cllr Carol Edwards raised the issue of the Football Team section of Coedpoeth United Sports Association needing £2,500 by the end of May 2010 or will not be able to compete in the Football League of Wales, in the new season. The Football Team are willing to raise £1,500. The Football Team need the money for the developing the changing rooms and providing mobile dug outs. The Football Team also have to provide facilities for providing hot refreshments.</p> <p>Cllr George Williams suggested paying the £2,500.00 for the Football Club this financial year and £2,400.00 to the Youth Club out of the next financial year.</p> <p>Cllr Karl Woodward raised the issue of the Football Club being an excellent cause for the village and would like to propose the Council fund the £2,500 required by the Football Team section of Coedpoeth United Sports Association</p> <p>Proposed: Karl Woodward Seconded: Mike Whitby All in favour</p> <p>The Chairman to propose a second match fund of the Youth Club on the understanding the Council are kept informed with regular reports and disciplinary rules and regulations put into place.</p> <p>Proposed: Cllr Karl Woodward Seconded: Cllr George Williams</p> <p>Cllr Mike Whitby proposed an amendment to the Youth Club funding proposal which stated that before the Council authorises the £2,400</p> | |
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| | <p>funding; the Youth Service should promise (in writing) to establish a set of rules and regulations to govern the code of conduct of those using the Youth Club; and that this promised undertaking should be received before the Council forward the cheque to the Youth Service.</p> <p>Proposed: Mike Whitby Seconded: Steven Lee 7 in favour 2 against</p> <p>Cllr George Price raised a second amendment to the proposal; of not offering any funding to the Youth Service as additional funding is also being sought by Wrexham Council for the lighting for the skate park in Coedpoeth which needs lighting.</p> | |
| 9 | <p>Proposed: Cllr George Price Seconded: Cllr Phil Wilson 4 in favour 6 against</p> | |
| 10 | <p>Planning P/2010/0160 no objections.</p> <p>The Chairman raised the issue of the change of height of the fence at The Royal Oak, Coedpoeth and mentioned that a planning appeal was being considered.</p> | |
| 11 | <p>Correspondence The Chairman outlined the correspondence which had been received in the Council Office.</p> <p>Councillors raised questions which were answered by the Chairman.</p> | |
| 12 | <p>Admin report, including recruitment of clerk The Chairman raised the issue of the new clerk's position, asking if all Councillors responded to the job description Cllr Mandy Bostwick sent round at the last meeting describing the clerk's Job Description. When all the comments are returned to Cllr Mandy Bostwick we can start to proceed with advertising the clerk's position.</p> <p>Cllr Derek Unwin raised the issue we haven't decided how many hours we want the clerk to work.</p> <p>Cllr George Price asked could he make a suggestion to have a completely separate meeting to discuss the clerk's position.</p> <p>Cllr Carol Edwards asked do we need a clerk and a book keeper or just one person.</p> | MD |

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| | <p>The Chairman suggested he would prefer just one person if we had a candidate that could do both.</p> <p>Cllr Karl Woodward suggested he would like to keep a bookkeeper and a separate clerk, with the duties segregated.</p> | MD |
| 12 | <p>The Chairman suggested do we want to discuss the clerk's position in more detail at the next meeting.</p> | |
| 13 | <p>The Chairman raised the issue of the Entertainment licence for the Parish Hall and asked would any councillor like to lead on the issue. Cllr. Derek Unwin volunteered.</p> <p>Building Report Nothing discussed.</p> | DU |
| 14 | <p>Cemetery report There are 27 conifer trees in the Cemetery which need cutting back. Allan Lloyd the Cemetery Superintendent had two quotes one for £1,800.00 Plus VAT and the second £750.00 plus hire of a chipper. Proposed to go for the cheaper quote.</p> <p>Proposed: Carol Williams Seconded: George Price</p> <p>Councillors' reports Nothing discussed.</p> <p>Date and Time of the Next Meeting Full Council: Tuesday 6 April 2010 19.30 in The Old Carnegie Library.</p> <p>The meeting closed at 10:40 p.m.</p> | |