

Cyngor Cymuned COEDPOETH Community Council

Minutes of the Full Council Meeting held in The Old Carnegie Library
at 19.30 on Tuesday 15 December 2009

Present: Michael Dixon (Chair) Karl Woodward (Vice) George Price, Phil Wilson, Steve Lee, Mike Whitby, Beatrice Williams, Carol Williams, George Williams, Carol Edwards

In attendance: Dewi Thomas

		Action
	<p>Apologies for absence Mark Davies, Madge Nelson, Mandy Bostwick</p>	
1.	<p>Mr Thomas delivered a verbal briefing in relation to the planned refurbishment of Coedpoeth Youth Club and requested the assistance of Coedpoeth Community Council to front a bid to AVOW in relation to obtaining funding to refurbish the Youth Club in Coedpoeth.</p> <p>Proposal: To support the application to front a bid to AVOW to refurbish the Coedpoeth Youth Club/Centre. Proposed: Cllr Carol Edwards Seconded: Cllr George Williams 8 For 2 Against</p>	
2.	<p>Council felt that this was a worth while enterprise which would benefit the youth of Coedpoeth. E-mail to be sent to Juliet John's Wrexham County Council Youth Services to support the initiative.</p> <p>Minutes: Full – Council 24 November 2009. Proposal: That the minutes are accurate Proposed: Cllr Mike Whitby Seconded: Cllr Carol Williams</p>	Chairman
3.	<p>Minutes: Full and Planning 3 December 2009 Proposal that the minutes are accurate Proposed: Cllr George Williams Seconded: Cllr Carol Edwards</p>	
4.	<p>Chairman's Report The Chairman circulated a copy of his report for Councillors to</p>	

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5.	read.	
6.	<p>The Chair proposed a vote of thanks to Cllr George Williams for producing the certificates and frames for the Coedpoeth Care Group.</p>	
7.	<p>Temporary Assistant Cllr George Price raised the issue of the appointment of the temporary employment of the Council assistant dating September 2009. Cllr George Price expressed his concerns that several important documents have been reportedly removed from the Council premises.</p>	
8.	<p>Notice of motion as per Madam Clerk's Circulated Paper Motion: That Cllr Mandy Bostwick is removed from the admin team. Proposed: Cllr George Price Seconded: Cllr Phil Wilson 2 For 4 Against 4 Abstentions</p> <p>Mike Whitby raised the issue that the admin team should be more involved and decisions should be made jointly.</p> <p>Cllr George Williams: raised the issue that the original idea of having individual teams was that they should report back to Council for ratification. Chairman stated that this would happen in the future.</p>	
9.	<p>Recruitment of Clerk George Price raised an issue in relation to the replacement Clerk being appointed.</p> <p>Council discussed the staffing requirements of the Council and the Chairman fielded questions in relation to the appointment of the Clerk to the Council. Proposal: That the Council should appoint a minute taker to take the Council minutes by =====our existing clerical support; if not then the Employment Agency should be contacted and asked to provide a minute taker.</p>	

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10.	<p>Correspondence The Chairman outlined the correspondence which had been received in the Council Office. Councillors raised questions which were answered by the chair.</p>	
11.	<p>Northern Marches Grant The Chairman explained that Grant Funding was available and he would keep Councillors apprised as developments unravel on this issue. Proposal: That the Council prepare a letter of thanks to Brian Challenger. Proposed: Cllr Mike Whitby Seconded: Cllr Beatrice Williams</p>	
12.	<p>The Chair explained that Council insurances in relation to the Council store (Cemetery Lodge) from £329.40 (previous premium) to £179.88 (new premium)</p>	
13.	<p>Bank Account The Chair explained that the HSBC has forwarded a new Bank Mandate Form for completion.</p>	
14.	<p>Finance The Chair explained the list of invoices to be paid for the Council. Proposal: That the bills presented to the Council should be paid. Proposed: Cllr Beatrice Williams Seconded: Carol Edwards.</p>	
15.	<p>The Council should open an account with Viking Direct Stationery. Proposed: Cllr Mike Whitby Seconded: Cllr Carol Williams</p>	
16.	<p>Proposal That the wages for Coedpoeth Community Council staff are passed over to Wrexham County Borough Council. Proposed: Cllr Karl Woodward Seconded: Cllr Carol Williams</p>	
	<p>Emergency Payment To Staff (To cover none payment of wages)</p>	

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17.	<p>The Chairman requested authority to make an emergency payment to cover staff wages for November and December 2009. Proposed: Cllr Karl Woodward Seconded: Cllr Beatrice Williams</p>	
18.	<p>Christmas Box: For Council Employees That Council employees should receive Xmas vouchers: £20.00 Ray and Aaran, £10 Trever and Richard Proposed: Carol Edwards Seconded: Phil Wilson</p>	
19.	<p>Planning Applications The Council considered the planning applications</p> <ol style="list-style-type: none">1. Removal of hedgerow – no objections2. Conservatory – no objections	
20.	<p>Admin Report Steve Hibber (=====Representative) Wrexham County Borough Council will meet with all Councillors before Christmas 2009.</p> <p>Changing the Locks For: The office door, the filing cabinets and that a key safe be installed in the Council Office. Proposed: Cllr Mike Whitby Seconded: Cllr Carol Edwards Unanimous</p> <p>Date and Time of the Next Meeting Finance & Planning: Tuesday 5 January 2010 at 19.30 in The Old Carnegie Library.</p> <p>The meeting closed at . 9:45 p.m.</p>	